**PALM VALLEY ACADEMY PTO GENERAL MEETING MINUTES**

**DATE:** 10/08/18 **LOCATION:**  Palm Valley Academy Cafeteria – 700 Bobcat Lane

**MEETING CALLED TO ORDER BY:** Jill DAmato **TIME:**  9:11 AM

**ATTENDANCE:** Jill DAmato, Stacy Bingham, Jillian Schmidli, Kim McGowan, Stephanie DeVincentis (PTO Board Members) and a parent audience of 13 additional members

**MINUTES:** September PTO meeting minutes are available on the PTO website under PTO>Meeting Minutes for everyone’s reference. Ms. Richardson’s presentation as well as the PTO handout is also available in the same location.

**OLD BUSINESS:**

1. Shoe Drive ends Friday, October 12
	1. Currently at 75 bags. At 100 bags, we get $1000 so need to continue to send in shoes. We accept cleats, sandals, tennis shoes, heels, boots ,etc. for men, women, and kids.
	2. Shoe roundup on Friday, October 12 – volunteers will be at car line, bus loop, and walker/golf cart entrance to help collect any shoes your child brings.
2. Spirit Day/Night – Tuesday, Oct 16 all day @Yobe - % of the proceeds goes straight back to our school
3. Final volleyball home games
	1. October 11th and 16th – come cheer on the team and enjoy some Yobe after the game on the 16th !
	2. Apparel will be sold at both games - New shirts available – Love Bobcat Raglan and a new mission shirt
4. Soccer Team chosen. Games will be Tuesdays and Fridays starting October 30. Home games are at Davis Park. Come support our Bobcats!
5. Basketball Team for 6th Graders
	1. Open Gym – November 26 and 27 from 3-4:15PM
	2. Girls Tryouts – December 3 and 4 from 3-4:30PM
	3. Boys Tryouts – December 5 and 6 from 3-4:30PM (Coach Torr is working through how they are going to address the extra hour between early dismissal and start of tryouts on Wednesday.)
	4. Games start in January (Tuesday/Thursday)
6. Bobcat Bolt – Our largest fundraiser kicks off October 29. Funds raised for the Bolt will go to funding the playground expansion. The Bolt is a fun run where each classroom picks a theme, creates an associated banner, and runs with their grade level on the run date which is November 8 (rain date: November 9).

**NEW BUSINESS:**

1. Recent Events
	1. 6th Grade Dance – September 21st – Glow Party was a big hit with almost the entire 6th grade in attendance!
	2. Fall Family Festival – October 4 – Fantastic turnout and fun for all. Pumpkin contest winners were announced by grade and are displayed in the front office. The winning classrooms will get a popsicle party.
	3. Book Fair – We sold $25K in books at the book fair resulting in $16K in Scholastic dollars back to the school for use in our classroom/media center! The % of the sales we receive increases with each book fair and we receive bonus % for hitting key sales numbers as well. The PTO provided ~$3,000 in books to the teachers and library during the sale.
2. General News
	1. Pavers – the last day to buy a paver was Fall Family Festival. Communications will be sent out requesting families to confirm the message they want on their paver(s). Order targeted to be placed this week. Installation targeted for January based on arrival of bricks and optimal installation time when school is not in session.
	2. Birthday Book Program / Book Fair success – Allowed the PTO to purchase 1) grade level sets Because of Winn Dixie per requests from the teachers 2) a new printer, dry erase board/easel, Sunshine State brag tags, paper cutter, and an assortment of new book titles for the media center and 3) bins and storage for the level library
	3. Media Center - We have cataloged all the level library books and are working to sort them into bins and on to shelves for easy access by teachers. Some progress has been made on cataloging donated books and getting them into circulation on the shelves in the library. More work is under way.
	4. Membership
		1. Gold to Bobcat of Year levels: Collaborative art project will be hung in the cafeteria to the right of the stage. It will be 14’x14’. We are working with Children’s Art Classes (one of our Partners in Education) to schedule studio dates for members to create their unique pieces. A signup genius will come out soon.
		2. Bobcat of the Year level: The post and signs are up for the Bobcat of the Month parking spots! Parking spot raffle winners are announced each month. The spot is the winner’s for the month. Please look for the reserved slots in front of the cafeteria. Please do not park in these three slots unless you are the designated winner for the month.
3. Fundraising Projects
	1. Teacher Curriculum Support – Requested needs from each grade level and core resource teacher. Submissions are in. The PTO is pricing out the requests. The PTO has been able to raise an additional $30K and presented the request to use these previously unbudgeted funds to support this project. A motion was made and seconded. Quorum was met and members in attendance voted unanimously to accept the motion.
	2. Playground Expansion project –
		1. Survey - Playground components survey was sent out to the classrooms and teachers were asked to work with their students to prioritize their favorites for inclusion in the playground design. We received 47 of 65 surveys back. The top six priorities from highest to lowest were 1) shade 2) bridges / links 3) monkey bars / upper body 4) climbers 5) GaGa ball 6) Four Square. Write-in requests were made for benches and a basketball goal. A PVA family has donated the funds for the benches and those have already been ordered. Shade for the K-2nd grade playground has already been ordered and will be installed in the next several weeks as well.
		2. Design - We are working with a district-approved vendor to design the playground expansion. We anticipate a proposal and associated rendering by mid-October, so everyone can see what the new playground would look like. There are two phases depending on how much money we can raise at the Bolt. The first is an area with climbers, bridges, upper body, and shade. The second is a multi-purpose covered pavilion that would house basketball, GaGa ball and four square and be lined off for other games such as pickle ball, volleyball, etc.
		3. Approval - The design must be approved through the district at the November 24 committee meeting along with various other paperwork elements that ensure safety, conformity to district standards, etc. We anticipate funds being cleared through the district and available in December and installation of the playground in the spring.

**ANNOUNCEMENTS:** Next General PTO meeting is Tuesday, November 13 at 9AM (Day after Veterans’ Day holiday)

**MEETING ADJOURNED AT:** 9:51 AM

**MINUTES COMPILED BY:** Stacy Bingham