

PALM VALLEY ACADEMY PTO GENERAL MEETING MINUTES

DATE: April 6, 2020

LOCATION: Virtual

MEETING CALLED TO ORDER BY: Jill D'Amato

TIME: 9:11 AM

ATTENDANCE: 14 members, 4 non-members, and 8 board members

- 1.) Call to order
- 2.) Establish if quorum is present – yes
- 3.) Meeting minutes from March meeting on PVA website
- 4.) Adjustments to Old Business
 - a. Cancelled or Modified Events based on Covid-19 Closure of Schools
 - i. Art to Remember – Moved to online sales and shipment to homes. Orders due by May 1st
 - ii. Goodwill Bag it Up – March 25&26 – Cancelled
 - iii. Volunteer Appreciation Lunch – April 15 – Cancelled
 - iv. Spring Fun Fest – April 16 – Cancelled
 - v. Teacher Appreciation Week – considering sending gifts directly to staff's home
 - vi. 5th grade celebration – considering summer “welcome to the 6th grade” event
 - b. Bobcat Bolt Fundraising Update
 - i. Activity Pad / Basketball court installed over break
 - ii. Devices for the Classrooms – Devices ordered/delivered, awaiting formatting–stalled due to closures
 - iii. Water Fountains Update and Next Steps – We have secured locations and logistics. However, the PPOF process is delayed due to closures.
- 5.) New Business
 - a. Board approved funds for any eLearning / Covid-19 related funding requests from the school.
 - i. Our board approved funds for any e-learning requests under \$200.
 - b. 2020-2021 Board Elections
 - c. Open volunteer positions
 - i. It has been a challenge to fill open positions with school being out.
 - ii. We are looking for a second co-President for next year (2020-2021). Type nominations in the chat box now. For VP of lower school, we have Pamela Kelleher-Rydh. VP of upper school is still open. Andrea Ramirez for corresponding secretary. Anne Chance for recording secretary. Purvi Sanghvi and Jillian Schmidli for Treasurer.
- 6.) Committee Updates
 - i. Virtual School Marquee
 - ii. Birthday Book Program: We have a list of a lot of birthday book program. We are working to create a list with Scholastic that we received yesterday. In April,

we are going to send an email to April birthday book recipients and they can pick a book and possibly have them delivered directly to the home or drop off at the home.

- iii. Bobcat Brigade: this is for upper school. This is a way to show appreciation to middle school teachers. The brigade families are going to send a reveal virtually and the gift will be given at the beginning of next year.

7.) Next PTO meeting – Monday, May 11th at 9AM

Next Meeting is Monday, March 11 at 9 AM

MEETING ADJOURNED AT: 9:25 AM By Jill D'Amato

MINUTES COMPILED BY: Anne Chance, Recording Secretary