

PALM VALLEY ACADEMY PTO GENERAL MEETING MINUTES

DATE: May 26, 2020

LOCATION: Virtual

MEETING CALLED TO ORDER BY: Cole Naldzin

TIME: 9:05 AM

ATTENDANCE: 7 members and 7 board members (14 total)

- 1.) Call to order
- 2.) Establish if quorum is present - yes
- 3.) Review of meeting minutes from April meeting – they are uploaded on the website for review
- 4.) Old Business
 - a. Cancelled or Modified Events based on Covid-19 Closure of Schools
 - i. Bobcat Brigade - We were able to do a virtual reveal and we will kick the next school year off with goodie bags
 - ii. Staff Appreciation Week – Each teacher received Dunkin Donut gift cards and video collage
 - iii. 5th grade celebration – waiting to see when return / consider summer “welcome to the 6th grade” event
 - b. Bobcat Bolt Fundraising Update
 - i. Activity Pad Scheduled – installed and striped
 - ii. Devices for the Classrooms – Devices ordered, awaiting – stalled due to closures
 - iii. Water Fountains Update and Next Steps – delayed due to closures
- 5.) New Business
 - a. Birthday Books – April and May birthdays will roll over to 2020-2021
 - b. Gym Uniforms
 - i. Handled by PE coaches starting 2020-2021
 - ii. Sell inventory as spirit wear
 - c. Back to School
 - i. Field Trip Shirts – instead of asking people to purchase new shirts, and we are going to ask you keep the one you have; trade sizes with other families; or buy from existing inventory. After much discussion, we decided that the colors are bright enough that we can mix and match this year. We are simplifying.
 - ii. Planners – these are for 6th graders only this year. For 7th and 8th graders, they will use Schoology to help students stay organized.
 - iii. School Supplies – Clorox Wipes / Hand Sanitizer. We’ve been able to order these in bulk and distribute across the classrooms from our school’s distributor. The PTO has covered the cost of these items.
 - d. Covid-19 implications: We will continue to see Covid-19 impact the way we do things so we have multiple plans in place depending on it how all plays out. Our activities depend on guidelines and the district’s decisions.
 - i. No sponsors for car tags, planners, etc.

- ii. Ala carte sponsorships for Partners in Education
- iii. Membership reduction assumptions
- iv. Summer Social activities: they are still scheduled; however, these are too be determined.
- v. Back to School Prep Adjustments: some might be digital this year and it might take place over a longer time period to take into account social distancing guidelines.
- e. 2020-2021 Planning
 - i. Status of board / chairs for 2020-2021
 - 1. Anne Chance for Upper School VP: yes
 - 2. Kay Crouch for Co President: yes
 - 3. Blaire Smith for Recording Secretary: yes
 - ii. Budget approved for 2020-2021
 - 1. Accounting for 2500 students and 100 teachers.
 - 2. Hospitality: will be as we go and depends on what we are able to host due to Covid-19 implications.
 - 3. Events: we will plan based on Covid-19 implications.
 - 4. Fall events have been adjusted based on increase in numbers, and we will see what we are allowed to host.
 - 5. Bobcat Bolt: similar to last year

MEETING ADJOURNED AT: 9:38 AM By Cole Naldzin

MINUTES COMPILED BY: Anne Chance, Recording Secretary