

PALM VALLEY ACADEMY PTO GENERAL MEETING MINUTES

DATE: September 9, 2019

LOCATION: PVA Cafeteria

MEETING CALLED TO ORDER BY: Jill D'Amato

TIME: 6:39PM

ATTENDANCE: 36 members, 10 non-members and 4 board members

- 1.) Call to order
- 2.) Establish if quorum is present – yes
- 3.) Old Business
 - a. Field Trip Shirts – targeted for delivery by next week. Will deliver grade by grade over several days.
 - b. Upcoming Dates
 - i. Room Parent Makeup Meeting 9/10 @ 9AM
 - ii. Curriculum Chat for Kindergarten 6:00 – 6:45PM for students remaining in original classrooms, 6 – 7:15PM for those in new classrooms
 - iii. CAT volunteer meeting 9/13 @9AM or 9/17
 - iv. Box Top Volunteer Makeup Meeting 9/16 @6PM
 - v. Bobcat Bolt Volunteer Meetings 9/18 @9AM or 9/19 6PM
 - vi. Upper School Fall Dance 9/20 @ 5:30PM – 7:30PM
 - vii. Volleyball Games are every Tuesday and Wednesday except 9/12
 - viii. Spirit Night at Whit's Frozen Custard on 10/2 from 2-10PM
 - ix. Book Fair 10/3-10/11
 - x. Fall Family Night 10/11
- 4.) New Business
 - a. Beginning of the Year Survey Results
 - i. Best form of communication: (1) Emails from School (2) PTO Facebook (3) Phone calls from school followed by: flyers in backpacks, school monthly newsletter, PTO website updates, and Peachjar flyers
 - ii. High Level Fundraising Priorities: (1) Teacher support such as startup money for classrooms, minigrants (2) Tech subscriptions (3) Protective Landscaping (4) Teacher Resources such as Sunshine State Books, level library, etc. followed by Teacher Development and additional playground equipment
 - iii. The board and Ms. Richardson are developing FAQs based on the comments in the survey and will be distributing those in the next few weeks.
 - b. 2019-2020 Budget Review and Approval
 - i. Membership (\$45K) and Partners In Education (\$70.5K) are a large portion of our revenue.
 - ii. Events
 1. Bobcat Bolt and Gala are the large fundraisers. The remaining line items relate to community building events such as Fall Family and Spring Fun Fest.
 - iii. Other Expenses

1. Includes priorities noted in the survey (i.e., tech subscriptions, mini grants for teachers, startup money, level library, etc.) and teacher appreciation, funds for student council, among others
- iv. Reserves
 1. Necessary to start each year prior to new revenue being generated. Reserve was set based on this year's spend per child to start the year and an estimate of 2200 students for next year.
- v. QUESTIONS
 1. What is CAT program funding line item? CAT is a monthly art appreciation program in each classroom K-5. This budget item covers the expenses associated with art supplies for each classroom's CAT activities. Last year, these supplies were purchased by the volunteers.
- vi. Motion to Approve Budget: Motion Carries**
- c. Fundraising
 - i. Apparel/Gym Uniforms (Viv/Kim)
 1. Gym uniforms should be completely distributed by tomorrow.
 - ii. School Marquee / Birthday Book Programs
 1. Programs that help raise funds for the PTO and increase our library collection while celebrating the birthdays of our children. Both programs are going well.
- d. Other Committee Updates
 - i. Bobcat Brigade (Amy/Shannon)
 1. This "secret Santa"-type program helps show the upper school classroom and resource teachers some love. All teachers have been assigned to a family. First gift goes out next week.
 - ii. Fall Family
 1. There will be games/activities, pumpkin decorating contest, Food Trucks, the Book Fair, announcement of the sports/leadership teams, etc.
 - iii. Bobcat Bolt and Color Run – survey for 6th / 7th graders + parents/teachers
 1. Please take the time to complete the survey so we can get your input.
 2. A survey was also sent to 6th and 7th graders to complete in their computer science classes
 - iv. Upper School Dance (Kim/Emily)
 1. Glow Party
 - v. Volunteers (Kay/Andrea)
 1. Still in need of First Friday Volunteers to help cover staff meetings
- 5.) Principal Chat
 - a. Her role is to help you understand what they are doing to help your students in such a large school.
 - b. It all starts with the foundation: Capturing Kids Hearts. These things don't change whether there are 500 students or 2200 students: SJCS, Capturing Kids Hearts, PLC, and PVA.
 - c. See presentation. Highlights from the presentation include:

- i. As of today, there are 1852 students.
 - ii. At the current moment, we have about 21 classes with associate teachers.
 - iii. At the bare minimum, there will be 3 rows of 12 villas next year.
 - iv. Because of our numbers, we have been able to add additional staff
 - 1. 2 – 4 Assistant Principals
 - 2. 3 – 4 Counselors
 - 3. 1 – 2 School Nurses
 - 4. 2 Elementary Resource Para Professionals
 - a. They get to go to resource every day this year.
 - 5. Additional School Clerk
 - v. What do we have at our school?
 - 1. MTSS/Rtl (Problem Solving Team)
 - 2. Professional Learning Communities
 - 3. Flexible Grouping – Intervention Block – Elementary
 - 4. PAWS – Middle School
 - 5. Way Back Wednesdays
 - 6. Instructional Resources
- d. QUESTIONS
- i. Some of the buses are still late. Is there anything we can do? They are in the middle of training an entire new fleet of drivers in hopes of eliminating the double runs, and our school is a priority.
 - ii. What other meetings should we attend regarding high level issues on growth? SAC meetings (3rd Thursday each month at 3:30 p.m. Next one: September 19) and School Board District Meetings.

Next Meeting is October 7 at 9 a.m.

MEETING ADJOURNED AT: 7:47 PM By Jill DAmato

MINUTES COMPILED BY: Anne Chance, Recording Secretary